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## CONTRACTS AWARDED TO FARANANI

### TRAINING IN THE BUSINESS SECTOR

**South African Oil and Gas Association. (SAOGA). Faranani was awarded three large contracts between 2009 and 2010 : Train the Trainer, Supervisory Skills and On the Job Learning.**

Contact Person Adrian Strydom. 1909 ABSA Centre, 2 Riebeeck Street. Cape Town 8001. Tel +27 21 425 6944 [astrydom@offshoreafrica.co.za](mailto:astrydom@offshoreafrica.co.za).

- **Occupational Learning and On-the –Job Training Project for Supervisors in the Oil and Gas industry.** This is a three day programme and includes a pilot project and the development of customized training materials and assessment tools (**March – June 2010**).
- **Supervisory Skills** – Accredited training at NQF level 4 for Supervisors in the Oil and Gas Industry. 25 learners in **2010** and 20 in **2009**.
- **Assessor Training** – Accredited training in **March 2010**.
- **Development Train the Trainer Programme for the Oil and Gas Industry . Six month project in 2009.** Faranani was contracted to develop a customized programme aligned to unit standards at NQF Level 5 and pilot it with the first group. The programme consists of training in facilitation, mentoring and coaching, on the job learning and training in assessment. It is a twelve day programme. We also ran Supervisory training for this sector.

#### Metropolitan Holdings Ltd

Contact Person. Brenton Abrahams, Organisation and People Development Group People Services .  
Office: +27 21 940 6110 Fax: +27 21 9173214

Physical address: Parc du Cap, Building 6, Mispel Street, Bellville, 7530. Postal address: P O Box 2212, Bellville, 7535. Email: [BAbrahams@metropolitan.co.za](mailto:BAbrahams@metropolitan.co.za)

- Training of **Practical Management Course for Managers** in different departments in Nationally. Over 80 learners trained since beginning of project in **March 2007-2009**.

#### Shoden Academy

Contact person: Advocate Dee Cranswick, Human Resources Consultant, Shoden Data Systems and CEO Shoden Academy. 083 2525 680. (021) 465 3500. [deecrans@netactive.co.za](mailto:deecrans@netactive.co.za). Pauli Taylor , (011) 745 0353, [pauli.taylor@shoden.co.za](mailto:pauli.taylor@shoden.co.za)

Skills programmes for IT interns of Shoden Data Systems based in Johannesburg. This has involved 8 learning programmes for the first year interns and 6 learning programmes for the second year interns. All training, assessment, moderation and certification are done by Faranani. This is being developed into a long term partnership with the Shoden Academy shareholders.

#### Training in 2007- 2009:

- **Personal Finance**
- **Leadership**
- **Advanced Leadership Management**
- **Life Skills**

- **Presentation Skills**
- **Diversity**
- **Meeting Skills**

#### **V & A Waterfront (2007 – 2008) V & A Waterfront**

Learning and Development Consultant - Kelly April – [kapril@waterfront.co.za](mailto:kapril@waterfront.co.za)

**Diversity Programme.** Faranani was contracted to train diversity facilitators and customize a diversity training programme for the V and A Waterfront that could be rolled out to the whole workforce. This contract involved: customizing the learning programme, training of diversity facilitators in facilitating diversity, counseling skills and managing diversity, branding of learning materials and supply of learning manuals, facilitator's guide and certificates. In addition Faranani has supplied Xhosa speaking facilitators to be involved in training of the programme.

#### **Hot Favourite Foods**

Part of Tiger Brands group. Karen Boland 021-7039357

**Diversity awareness workshops** whole staff and train EE Committee staff **September 2006.**

**SA Metal and Machinery.(Pty Ltd)** Marina Van Greuning 0215903900 ([marina@sametalco.za](mailto:marina@sametalco.za))

- **Training of Employment Equity Committee (August 2006)**
- **Leadership training for supervisors**
- **Job Profiling of staff of waste metal( 2008)**
- **Life skills training (2007)**

## **TRAINING IN THE PUBLIC SECTOR**

### **NATIONAL LEVEL**

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#### **FASSET SETA**

**Contact Persons:** Lauren Damon and Farhana Bhamjee..Tel: 011 476 8570

[Farhana.Bhamjee@fasset.org.za](mailto:Farhana.Bhamjee@fasset.org.za) . Faranani was awarded three large projects in 2009 and 2010 in

**Change Management Feb 2010., Learning Excellence and Organisational Development Nov 2009, Disability Nov 2009 and Diversity Awareness July 2009.** These workshops were conducted in five centres nationally and faranani facilitated and developed the learning materials.

#### **Services SETA**

**Director of Faranani, Deborah Williams** is currently being trained as an accredited Curriculum Developer for the QCTO. She is the Chairperson of the Committee of Expert Practitioners (CEP) to develop the competency profiles and key competencies for occupations in **Project Management** .

She also serves on the **Board of SSITCO-Services Seta Industry Council for Trades and Occupations**

Reference: Chantel Rodrigues Gauteng Provincial Office. Tel: 011 276 - 9631 email:

[Chantelr@serviceseta.org.za](mailto:Chantelr@serviceseta.org.za)

#### **Services SETA Western Cape.**

Faranani was the partner with Cool Ideas for the delivery of **Assessor and Moderator training (2005-2007).** Raymond Dakuse Cape Town Office. [RaymondD@serviceseta](mailto:RaymondD@serviceseta)

#### **TETA Transport SETA (2005)**

Delivery of **Life Skills Training Programme** to 105 learners in the Eastern Cape. **Assessor and Moderator** training in the Western and Eastern Cape. Victor Mulbergh, Maritime Chamber, 021 531 3064 ;

[victor@teta.co.za](mailto:victor@teta.co.za)

## PARLIAMENT

Sonwabile Manganzi, Skills Development Facilitator, Tel: 021 403 8111. Fax: 021 403 3333.  
Accredited Training in **Customer Care** and in **Presentation Skills (2007-2008)**.

**W&RSETA (2005-2006)** in joint venture with Cool Ideas.

**Design and Development of Learning materials** including Curriculum Framework, Learner guide, Facilitator guide, Assessment guide, Learner Workbook and Logbook for four (4) qualifications for **W&RSETA** on NQF Level 2,3 and 4

**SASETA. (2005-2006)** in joint venture with Cool Ideas.

**Design and Development of Learning materials** including Curriculum Framework, Learner guide, Facilitator guide, Assessment guide, Learner Workbook and Logbook for a qualification on **Court Interpretation, Level 4.**

**UMSOBOMVU YOUTH FUND, DEPARTMENT OF LABOUR (2004 – 2009)** service provider for the National Youth Service Project since 2004. Contact Persons: Rose Semake, Nthuseng Tsoinanye, , Marcus Moeli, Tel: 011 6517000. Tasks involved technical assistance to government departments to develop business plans for skills training projects with youth and the delivery of life skills training for youth interns. The life skills training was done for EPWP through Virtual Consulting in Van Rhynsdorp; George, Ceres, Oudtshoorn, Paarl, Malmesbury and Cape Town

**TECHNICAL ASSISTANCE FOR National Youth Service to develop business plan for the delivery of the youth service projects.**

- Technical Assistance to National Department of Science and Technology and Department of Communication (Oct 2007- Feb 2008)
- Technical Assistance in the Western Cape to Public Works, Education Departments, Social Development and Community Safety. 2007- 2998
- Technical Assistance in North West with the Department of Public Works, Department of Social Development and Department of Agriculture 2007.,
- Orientation and Life skills training for people on youth service programmes in the following provinces:

Western Cape, Mphumalangi, Kwa Zulu Natal, Eastern Cape, North West, Gauteng and Northern Cape

- EXTERNAL EVALUATIONS. We also conducted three external evaluations for UYF for the Youth service projects in the following organizations.
  - o Cape Mental Health – Ingrid Daniels
  - o Cape Nature – Trevor Carr
  - o Educo - Marian Goodman
  - o Eco City- Drakenstein

## PROVINCIAL DEPARTMENTS IN THE WESTERN CAPE

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**OFFICE OF THE PREMIER, PROVINCIAL TRAINING ACADEMY. (2008 -2009)**

Contact: Director: Dr. Trunette Joseph. Tel: 0218658008. [tjoseph@pgwc.gov.za](mailto:tjoseph@pgwc.gov.za). (082) 9020112. Nokwazi Khuzayo Deputy Director. 021865 8007. [nokhuzwa@pgwc.gov.za](mailto:nokhuzwa@pgwc.gov.za)  
Frieda Jordaan. [fjordaan@pgwc.gov.za](mailto:fjordaan@pgwc.gov.za). 021865 8000.

- **Development of Quality Management system for accreditation of the PTA with PSETA.**
- **Design of learning programmes for the public sector for accreditation (May-November 2008).**  
This contract was to assist the Cape Administrative Academy to become an accredited training provider. The contract involves: the development of the Quality Management System, training of curriculum developers, development of three learning programmes, and branding of the learning programmes. These were an Induction Manual for Senior Management Services, A

Performance Management Programme, and a training programme in Foundational Management and Leadership for supervisors and managers in the public sector in the Western Cape.

- **Facilitation of workshop In Design and Development of Learning Programmes** for the staff of the Academy and Provincial Departments. **(March – May 2008)**
- **Strategic Capability and Leadership workshop** for Senior Management Service in the Provincial Departments of Western Cape **(November 2008)**.
- **Strategic Service Delivery Improvement and Innovation Workshop** for Senior Management Service in the Provincial Departments of Western Cape **(February 2009)**.
- **Women in Management Course ( 2005)** Ms Shirley Esterhuizen, Cape Administrative Academy, 021-865-8035 [Shesterh@pgwc.gov.za](mailto:Shesterh@pgwc.gov.za)  
This three day course served the objective of providing a maximum of sixty female employees in middle management (salary levels 9-12) from the 12 departments of WCPA with the skills to organize and manage themselves and their teams in the workplace to achieve the goals set in the most effective and efficient way.

#### DEPARTMENT OF COMMUNITY SAFETY

Nomafu Mpotulo - Crime Prevention Centre, [Nmpotulo@pgwc.gov.za](mailto:Nmpotulo@pgwc.gov.za), 0829308270. Faghrudeen Johnson, [Fajohnso@pgwc.gov.za](mailto:Fajohnso@pgwc.gov.za), (021) 483-6505.

**Materials Development in Neighbourhood Watch and Farm Watch in 2010.**

#### OFFICE OF THE PREMIER

Human Resource Department. Derek Colyn. [Dcolyn@pgwc.gov.za](mailto:Dcolyn@pgwc.gov.za)  
Accredited training in: **Policy Writing** and **Business Writing Skills (2007)**.

#### DEPARTMENT OF HEALTH

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- **Groote Schuur Hospital**  
Nolene Nkondlwana - [Nkondlwana@pgwc.gov.za](mailto:Nkondlwana@pgwc.gov.za) - 021 4042077 Gillian Reynolds, Groote Schuur Hospital, Human Resource Department, Tel. 021- 404-6323; Pearl Prinsloo, 404 2077; [Pprinsloo@pgwc.gov.za](mailto:Pprinsloo@pgwc.gov.za)

The delivery of accredited training in **2004-2009**:

- **Office Management**
- **Situational Leadership**
- **The Art of Management**
- **Project Management**
- **Change Management**
- **Provincial Department of Health**  
May Lewis, 021 938 8262 / 084 255 2556.  
Training in:
  - **Customer Service (2008)**.
  - **Batho Pele and Diversity for personnel working in Health (2008)**.
- **Provincial Department of Health**  
Juanita Arendse. Juanita Arendse. 0219181545. [joarends@pgwc.gov.za](mailto:joarends@pgwc.gov.za).  
Accredited **HIV/ Aids training** for home carers **(January – March 2009)**

#### PROVINCIAL TREASURY

Brandon Jones. Human Resource manager. [jones@pgwc.gov.za](mailto:jones@pgwc.gov.za)  
Accredited training in:

- **Business Writing Skills (2009)**
- **Diversity Awareness sessions (2007).** Donovan Marks

#### DEPARTMENT OF AGRICULTURE

Loretta Cox. lorettac@elsenburg.com 0218085350

**Life Skills Programme** for Interns at Elsenburg (2008).

#### DEPARTMENT OF TRANSPORT

- **Corporate Governance** for taxi industry in George (**March 2010**). Basil Alcock 0711666920/021 4838082. Letizia Pillay, Assistant Manager, Training and Skills Development, Tel No: (021) 483 4880; Email: lpillay@pgwc.gov.za Dimetri (Assistant) 021 4834887;
- **Office Management** for taxi drivers (**2007**). Alan Hendriks 0724799621. Basil Neft. dnefdt@pgwc.gov.za (021) 483-5381.

#### DEPARTMENT OF SOCIAL DEVELOPMENT

Ziyanda Melane . 021 483 6258 . [Zmelane@pgwc.gov.za](mailto:Zmelane@pgwc.gov.za). Amina Osman, Snr HR Development Practitioner (021) 483-2640 e-mail: [aosman@pgwc.gov.za](mailto:aosman@pgwc.gov.za).

Accredited Courses in **2007-2008**:

- **Project Management**
- **Presentation and Communication Skills**
- **Supervisory Skills**

#### DEPARTMENT OF CULTURAL AFFAIRS AND SPORT

- **Organisational Development in December 2009 and March 2010**, Ayanda Tobi Tel: 021 483 9684 E-Mail: Atobi@pgwc.gov.za
- Accredited training in **Supervisory Skills (Nov 2008)**. Zolekha Mati. 021 483 9608 zlamati@pgwc.gov.za

#### DEPARTMENT OF EDUCATION

##### WCED Metropole District South

- **School Governing Body Training (August 2009 – March 2010)**. Contact: . Mr Yusuf Cader 0832973623; Akieda Isaacs 0832984710; Prudence Demas 0833750935 / 021 7033198; Mr Jonas 082353240
- **Report Writing Skills (June 2009)**. Mr N Diedricks 021 4672043
- **Work at EMDC or District Level**. Faranani has consistently been awarded tenders to conduct work in the EMDCs between 2000 and 2008. Deborah Williams and Eugene Liebenberg are well known to the following directors for the quality of work that Faranani delivers. **Eugene Daniels** EMDC Director, Metropole South 021 3702005. **Jannie Beukes** EMDC Director West Coast Winelands (021) 860-1200. **Melvyn Caroline** EMDC Director Metropole East 021 9031729. **Barry Volschenk**, EMDC North (021) 948-5919. Timothy **Ndzuzo Metropole**, EMDC Breede River, Overberg. 0824374569. **Luvuyo Ngubelanga** Director South Cape Karoo. 0833002502.

Work at EMDCs has included leadership and management training, curriculum management and governance training, whole school development, team building, quality assurance and

performance management, training administrators in Customer Service and Batho Pele and training School Governing Bodies.

- **Accredited Report Writing** for School Administrators and District Office Staff. **(Feb 2009)**.  
Nadia Daniels. WSP Administrator Tel: 021-3702124. [ndaniels@pgwc.gov.za](mailto:ndaniels@pgwc.gov.za)
- Accredited training in Facilitation skills (2007).

#### **Overberg Education District**

**Discipline and Diversity Training (March 2010)** - Lyron Julius Tel: 0282147312 / [llyulius@pgwc.gov.za](mailto:llyulius@pgwc.gov.za)

#### **EMDC Metropole East**

Ms S Meyer. WSP Admin Support. Tel. 21 900 7182 Cel: 072 773 9159. [stmeyer@pgwc.gov.za](mailto:stmeyer@pgwc.gov.za)

##### **Training in:**

- **Diversity awareness** for district staff and principals.
- **Project Management** for staff and principals **September 2009**
- **WCED Head Office Training Committee.**

##### Training in **(Oct – Nov 2008):**

- **Presentation and Communication Skills**
- **Project Management**
- **Report Writing**
- **Policy Development**
- **Time Management**
- **Time Management in October 2009**

#### **WCED Head Office HR Directorate**

Matthys Cronje, WCED HR Directorate. 021-467-2000. [Mccronje@pgwc.gov.za](mailto:Mccronje@pgwc.gov.za)

##### **Training in 2004-2009:**

- **Project Management for Project Managers** - Natasha Hess [natahess@pgwc.gov.za](mailto:natahess@pgwc.gov.za)  
Tel: 0219007183 / Stefanie Meyer Tel: 0219007182
- **Development of Employment Equity Plan for the WCED for the next five years (2008).**
- **Leadership and Management training for Principals and SMTs (2004-2009).**
- **Governance Training (2004-2008).**
- **Development of Training Manual on the Equity Plan** for the Directorate of Human Resources to be used to train school principals **(2006).**
- **Development of Disability Policy** for the Directorate of Human Resources **(2004).**
- **Training of Principals and SGBs on the Equity Plan of the WCED in May – July 2004.**

#### **WCED Cape Teaching and Leadership Training Institute (CTIL) (2006-2008)**

André Lamprecht. Tel 21 900-5020. Mobile: + 27 83 697 9130. E-mail: [alamprec@pgwc.gov.za](mailto:alamprec@pgwc.gov.za)

- **Induction Programme for of School Principles April, June, October and December (2008)**
- Training of Principals and Deputies in **Educational Leadership (2007-2008)**

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### **PROVINCIAL DEPARTMENTS IN THE NORTHERN CAPE**

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#### **DEPARTMENT OF EDUCATION (2000-2005)**

- **Whole School Development Programme for 14 schools in the Colesburg region in partnership with the Hantam Education Trust.**
- **Training of the Gender Unit of the Northern Cape to respond to national challenges**
- **Training of Curriculum advisors for the Province to facilitate courses on Gender Awareness and Gender and the Curriculum.**
- **Women and Leadership course for Office Based Educators.**

**NORTHERN CAPE PROVINCIAL GOVERNMENT – DEPARTMENT OF SOCIAL SERVICES (KIMBERLEY)**

- **Advanced Project Management (November 2009)** – Mr. Lebogang Boikanyo  
[Oboikanyo@ncpg.gov.za](mailto:Oboikanyo@ncpg.gov.za) Tel: 053 8314041/0728939180

**NORTHERN CAPE PROVINCIAL GOVERNMENT – DEPARTMENT OF SPORTS, ARTS AND CULTURE (KIMBERLEY)**

- **Leadership in Management (November 2009)** Carmen Pienaar Tel 053 8074700 / 4910  
[carmenpienaar@ncpg.gov.za](mailto:carmenpienaar@ncpg.gov.za)
- **Project Management, Management Skills and Presentation Skills (Oct 2007)** training for management. Delorice Booysen. 053 807 4908.  
[dbooysen@ncpg.gov.za](mailto:dbooysen@ncpg.gov.za)

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**LOCAL GOVERNMENT LEVEL**

**CITY OF CAPE TOWN :**

**Sports and Recreation Department**

- **Peer Leadership Training Camp 2010.** This camp was conducted during the 2010 FIFA World Cup period where 108 youth were brought to the camp from 6 different districts. Three groups of 36 learners took part between June and July. There were 2 Girl groups and 1 Boy group. Modules of training consisted of leadership and life skills, club administration and basic sports coaching. Contact: Noore Nacerodien, 021 400 3373, Noore Nacerodien, [Noore.nacerodien@capetown.gov.za](mailto:Noore.nacerodien@capetown.gov.za) or Laeeqah Kenny 021400 3345 (0842631363).

**Valuations Department**

- **Culture Change and Teambuilding.** A one day workshop for 19 learners complete in June 2010. Contact: Elizabeth Laing (Manager: Valuation Business Environment) 021 400 9950, [elizabeth.laing@capetown.gov.za](mailto:elizabeth.laing@capetown.gov.za)

**City Health Department**

- **Counselling Skills Programme.** Design and development of materials and assessment tools for a five day accredited course for counselors March to June 2010. Programme rolled out to approximately 36 learners. Paul Sheldon, Employee Wellness department, 021 918 7418, [Paul.Sheldon@capetown.gov.za](mailto:Paul.Sheldon@capetown.gov.za)
- **Peer Educators Programme on HIV/AIDS .** Design and development of materials and assessment tools for a five day accredited course for Peer Educators. 2009-2010 ongoing. Elsa Van Schalkwyk. Co-ordinator Service Quality 021 400 2530. [elsa.vanschalkwyk@capetown.gov.za](mailto:elsa.vanschalkwyk@capetown.gov.za). Programme rolled out to approximately 120 learners thus far. Paul Sheldon, Employee Wellness department, 021 918 7418, [Paul.Sheldon@capetown.gov.za](mailto:Paul.Sheldon@capetown.gov.za)

**Department of Tourism**

- Capacity Building Programme for the Department. **Professional Communication Skills Programme** (2010). Consists of six modules and a pre- assessment . Allan Bird 021 4009510;

[allan.bird@capetown.gov.za](mailto:allan.bird@capetown.gov.za). Mecia Petersen Tel: 0214839156 /  
[Mecia.Petersen@capetown.gov.za](mailto:Mecia.Petersen@capetown.gov.za)

#### **Department of Strategy and Support**

- **Policy Writing and Policy Development Workshop** (March 2010). Allan Bird 021 4009510; [allan.bird@capetown.gov.za](mailto:allan.bird@capetown.gov.za)

#### **Department of Social Development**

- **Staff Collaboration - Development Workshop** scheduled for July 2010. Chris O Connor Tel: 0214009501 Fax: 0214001695 Mobile: 084 6297950 Email: [chris.oconnor@capetown.gov.za](mailto:chris.oconnor@capetown.gov.za)

Previous work in Social Development. Contact person: Fatima Davids.  
[fatima.davids@capetown.gov.za](mailto:fatima.davids@capetown.gov.za). City of Cape . 021-400-1111

- **Gender Based Violence Course (2006)**
- **Women and Leadership Programme (2006)**
- **Organisational skills for women ( 2005)**
- **Born Free Leadership Course for Youth (2005)**

#### **Directorate Human Settlement, Housing**

Shevaan Isaacs. 0214002765. 0844476285 [Shevaan.Isaacs@capetown.gov.za](mailto:Shevaan.Isaacs@capetown.gov.za).  
Facilitation of accredited training in **(2007-2010)**:

- **Customer Relations (Feb –May 2010)** 4 Workshops for 40 learners
- **Advanced Project Management**
- **Supervisory Skills**
- **Stress and Time Management**
- **Conflict Management.**

#### **Directorate Finance**

Miss Gabisile Kumalo, Expenditure : Support Services (021) 400 2170.  
[Gabisile.Kumalo@capetown.gov.za](mailto:Gabisile.Kumalo@capetown.gov.za)

Facilitation of accredited training in:

- **Accredited Women in Management Programme for Directors**
- **Accredited Women in Management Programme for middle managers (2009 and 2010)**
- **Project Management for Non Project Managers (June 2009)**

#### **Revenue Department**

- **Business English Writing Skills. April 2010.** Tanya Lamprecht 021 9801214  
[tanya.lamprecht@capetown.gov.za](mailto:tanya.lamprecht@capetown.gov.za)

#### **Department of Water And Sanitation**

- **Report Writing – February 2010 and May 2010.** Water and Sanitation Department. Contact: Dino Appollis Tel: 021 5144227/0823423697 [Dino.appollis@capetown.gov.za](mailto:Dino.appollis@capetown.gov.za)

#### **Department: Information Systems & Technology**

- **Time and Priority Management (February – March 2010)** 10 workshops for 150 learners

Updated on July 9, 2010

Change Management & Resource Development Unit. Lee-Anne Philander. Tel. No.: 021 400 2030. Fax No: 021 400 5991. Mobile: 084 900 9971.

- **Advanced Project Management - November 2009.**
- **Professional Communication and Presentation Skills.** 17 workshops. **Feb-May 2007.** 2 workshops Feb 2008.

#### City Managers Office

- **Conflict Management** Gilroy Johnson Tel 400 1339 [gilroy.johnson@capetown.gov.za](mailto:gilroy.johnson@capetown.gov.za)
- **Introduction to Project Management and Advanced Project Management (June 2009 and January 2010)** Gilroy Johnson Tel 400 1339 [gilroy.johnson@capetown.gov.za](mailto:gilroy.johnson@capetown.gov.za)

#### Executive Support Services

- **Advanced Project Management (March – April 2010)**  
Gilroy Johnson Tel: 400 1339 / 0843001339 [gilroy.johnson@capetown.gov.za](mailto:gilroy.johnson@capetown.gov.za) OR Natasha Mdlalo 021 4002778 [Natasha.Mdlalo@capetown.gov.za](mailto:Natasha.Mdlalo@capetown.gov.za)

#### Environmental Resource Management Department

- **Train the Trainer NQF Level 5 (April 2010)**  
Environment Capacity Training and Development, Lindi Buirski, Head Tel: 021 487 2839 / 0846299305. **Specialised Technical Services**

#### Cape Town Metropolitan Police

- **Metropolitan Police Annual Police Plan (May 2010)** presented to 90 Leainers Safety and Security Department - Superintendent Shaun Phillips - Contact: - (021) 427 5135, [shaun.phillips@capetown.gov.za](mailto:shaun.phillips@capetown.gov.za),

Fred Sherwet, Training Manager. Contact details: 021-5310968. [Fred.Sherwet@capetown.gov.za](mailto:Fred.Sherwet@capetown.gov.za)  
Fred commissioned the training for the Metro Police in **2008-2009**:

- **Project Management**
- **Business Writing Skills**
- **Occupationally Directed Education and Training Certificate**
- **Assessor Training**
- **Performance Management Training**

#### Metropolitan Police Academy (2008-2009)

Bradley Lackay, Senior Superintendent, Quality Assurance and Skills Development, Training and Development Safety and Security. Tel:(021)4472366. Cell:0837754909. E-mail: [Bradley.Lackay@capetown.gov.za](mailto:Bradley.Lackay@capetown.gov.za)

- **Work based assessment and performance management training. July 2008.**
- **Minute taking and Speed Writing for Administrators (May 2009)**
- **Customer care eight workshops (June 2009)**
- **ODETDP Qualification NQF Level 5. 2008-2009**

#### Inter-Services Liaison Department; Finance Directorate

- **Team Building Workshop (June 2009)** Bonnie Ascott; Tel: 021 400-3267; [Bonnie.Ascott@capetown.gov.za](mailto:Bonnie.Ascott@capetown.gov.za)

### **Parks and Recreation**

Percy Williams on 021 400 4396/084 595 4435.

Accredited training in **2008-2009**:

- **Supervisory Skills**
- **Office Management**

### **Directorate Fire**

- **Executive Leadership and Assessor training (2006-2008)** Facilitation of workshops for Directors and senior staff.

Mervyn Carolissen: 021 5341739 x 222 [Mervyn.Carolissen@capetown.gov.za](mailto:Mervyn.Carolissen@capetown.gov.za)

### **Employment Equity Department**

- **Accredited training in Conflict Management. (2008)** Norma Matanzima. 0214003887. [norma.matanzima@capetown.gov.za](mailto:norma.matanzima@capetown.gov.za)

### **Directorate Solid Waste**

Dawn Arumugam. 0214005887. [Dawn.Arumugam@capetown.gov.za](mailto:Dawn.Arumugam@capetown.gov.za) Igshan Ballim. Head Business Improvement Solid Waste 0214002238. 0827446833 [igshan.ballim@capetown.gov.za](mailto:igshan.ballim@capetown.gov.za)

Facilitation in accredited training in:

- **Executive and Strategic Leadership for Supervisors ( 2008)**
- **Accredited training in Project Management (2007-2009)**

### **Human Resource Department**

Luleka Nyhila.0214002537. [luleka.hihila@capetown.gov.za](mailto:luleka.hihila@capetown.gov.za)

Facilitation in accredited training in:

- **Accredited Women and Leadership Programme.(2008)**
- **Accredited training in Office Management (2008)**

### **GEORGE MUNICIPALITY:**

**Diversity Awareness (June-August 2006)**, Isaac Williams, [isaac@george.org.za](mailto:isaac@george.org.za), Denver Rennie, HR Manager, [denver@george.org.za](mailto:denver@george.org.za). Tel: 044-801- 9442. Ethel Potgieter, Training Clerk, Tel: (044) 8019443, [ethel@george.org.za](mailto:ethel@george.org.za)

### **TWEEWATERS MUNICIPALITY:**

**Professional Office Administration (2009)**, Theewaterskloof Municipality Caledon - Mr Walter September - Tel 028 2143314 [walterse@twk.org.za](mailto:walterse@twk.org.za)

### **OVERSTRAND MUNICIPALITY:**

Karin van der Merwe.HR Practitioner/Training Overstrand Municipality.Tel 028-3138113.

[kvdmerwe@overstrand.gov.za](mailto:kvdmerwe@overstrand.gov.za)

Accredited training in:

- **Business writing skills for administrators (April 2009)**
- **Business writing skills for directors (May 2009)**

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## **PUBLIC FET COLLEGES**

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**We have done extensive work with public FET colleges in the Western Cape and North West.**

**FET Colleges Western Cape** – Boland, West Coast, South Cape, Cape Town, North Link, False Bay, Zoza Siyengo, Director FET, WCED. 021 467 2322 ; 0825776550; [zsiyengo@pgwc.gov.za](mailto:zsiyengo@pgwc.gov.za)

### **Chrysallis Academy**

**Facilitator Course (November 2009)** - Deborah Newman, Training Dept: Programme Officer Curriculum Content and Design Development, Tel: 021 712 1023, Fax: 021 712 1075, 071 299 7044

### **SSED DANIDA**

Technical Adviser Education Western Cape. Ms Christiana Nel – 0832913026

- **SESD, Danida for full qualification for College of Cape Town (April - September 2008).**
- Development of learning materials for a **full qualification in Inclusive Education at NQF Level 5.** This contract took began in April and will be completed by December 2008. This is sponsored by the SESD Programme of the Danish Funding agency, who offers technical assistance to FET Colleges. Reference: Christiana Nel. [crnel.sesd@wol.co.za](mailto:crnel.sesd@wol.co.za) Cell: 0832913026 021 4672559.

Technical Adviser Education North West Province. (2004-2006). Dr Modise Manota – 01459204410832913024) [pietm.sesd@fiscal.co.za](mailto:pietm.sesd@fiscal.co.za))

### **FET Directorate**

Awarded tender for Gender Diversity and Human Rights Training with three FET colleges in the WCED in 2004.

### **West Coast College**

**Ms Osma Jooste** – (022) 482-1143; 0822166303; [osma.jooste@westcoastcollege.co.za](mailto:osma.jooste@westcoastcollege.co.za)). Ruth van Hinsbergen on 022 482 1143

#### **Contracts At West Coast College 2005-2008:**

- Training in **Office Management** including a module on Customer Service and Batho Pele for administrative staff. (2008)
- **Management Development Programme** for Campus Managers (2008)
- **Diversity Intervention.** Commissioned by DANIDA (Danish Aid) and the FET Directorate of the Western Cape Education Department (WCED). Diversity awareness, Diversity Management, train Equity Committee. Sept 2007- Feb 2008.
- Training of **Academic Board and Council.** 2005.
- **Partnership Training** for Council and senior staff. 2005.
- **Curriculum and Materials Development of Qualifications.** Appointed to project manage the Ikapa Ehlihlmuyo Curriculum Development Fund of 4, 5 million. This project involved Managing Curriculum Developers and assisting with the development of 7 qualifications.

### **College of Cape Town,**

- Development of learning materials for a **full qualification in Inclusive Education at NQF Level 5.** This contract took began in April and will be completed by December 2008. This is sponsored by the SESD Programme of the Danish Funding agency, who offers technical assistance to FET Colleges. Getruida Nieuwoudt (021) 464-3853
- **Training of Council in 2006.** CEO Jannie Isaacs

### **South Cape College**

CEO of South Cape College Tertia Terblanche. Deputy CEO. 0448840359. HR Manager, Hermien Du Plessis. (Subsequently left) 0835008996.

- Commissioned by DANIDA (Danish Aid) **Diversity awareness raising, training of top management, setting up equity committee, writing of Employment Equity Plan, Diversity Audit.** May 2005- November 2006
- Development of **Strategic Plan** for Recapitalisation Funding **(2006)**

#### **Boland College.**

CEO: Chops Fourie, CEO Ms Corrie Myburgh (021) 886-7111 or 0824955577

#### **Contracts At Boland College 2000-2006:**

- **Merger Facilitator** to merge four campus and develop strategic plan **2000**
- **Leadership and management training 2003-2004**
- **Diversity Training 2006**
- Development of **Strategic Plan for Recapitalisation Funding. 2005**
- **Design and Development of Learning materials including Curriculum Framework**, Core unit standards and Fundamentals and the production of a Learner guide, Facilitator guide, Assessment guide, Learner Workbook for National Certificate in Plant Production. NQF Level 3. This was done for Boland College. **(2005)**

#### **False Bay College**

**Training of Academic Board on the new FET Act and their Governance Role. September 2009.**

CEO- Cassie Kruger. 0832616725cassie.kruger@falsebay.org.za

#### **Contracts At False Bay College 2004-2006:**

- **Diversity Intervention West Lake Campus.**
- **SRC Leadership training.**
- **Team Building and Conflict Resolution, Noordhoek Campus.**
- **Training of Academic Board.**

#### **Orbit College, North West**

Dr Modise Manota – 01459204410832913024. Email: [pietm.sesd@tiscali.co.za](mailto:pietm.sesd@tiscali.co.za)

- **Mentoring and Coaching of CEO (2005-2006).**
- **Training of Council (2006).**
- **Training of Council (2006).**
- **North West, Mentoring and Coaching of CEO (2006-2007).**
- **Diversity Management (2008).**

**Ehlanzeni College.** NBI Consultancy to Ehlanzeni College for the Development of **Quality Management System and Equity Plan. (2004)** Ros Jaffe.

**Umsobomvu Youth Fund School to Work Programme.** Consultant for Western Cape Colleges. Mr Busani Ncgaweni - 0826003936

#### **HIGHER EDUCATION INSTITUTIONS**

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#### **UWC**

**Strategic Planning (October 2008).** Directorate Public Relations. Kay Jaffer. [kjaffer@uwc.ac.za](mailto:kjaffer@uwc.ac.za) 0219593342

#### **STATE FUNDED AGENCIES:**

#### **CSSIR**

**Accredited Business Writing Skills (2007-2008).** CSIR Technology Transfer for Social Impact. Wendy Long. 0216582761. [wlong@csir.co.za](mailto:wlong@csir.co.za)

#### **TRANSTEL**

Rene Hansby(021 940 3388)

Training of **Equity Committees** nationally in five regions.

#### **CAPE NATURE**

Deon Platijies. 023 6251621, [deoninput@hotmail.com](mailto:deoninput@hotmail.com). Rowena Vaughn. 0216593400.

[rvaughn@capenature.co.za](mailto:rvaughn@capenature.co.za)

- **Diversity Awareness in all districts . (2007)**
- **Effective Meeting Skills July and Nov 2008**
- **Diversity awareness**
- **Policy and Strategy for the CBRM July 2008. Melikhaya Pantsi.**  
[mpantsi@capenature.co.za](mailto:mpantsi@capenature.co.za) 0219575900
- **Life skills for learnership projects**

#### **SANPARKS**

**Employment Equity Workshops (July/August 2006)** for Kruger Park Managers contracted by SANPARKS.

### **SERVICES TO NON PROFIT ORGANISATIONS**

Extensive training and consulting for **NGOs and Church Organisations** since it started in 2000. These have included IDASA, Hope Africa of the Anglican Church, DWA and Justice and Peace of the South African Catholic Bishops Conference, Women on Farms, the Women's Network, Hope Africa, Wheat Trust, SCAT, FCW, SCORE, Cape Mental Health, Goedgedacht Trust, SPP, GAP, SACCOL, Five in Six Project and DAG.

#### **HOPE AFRICA OF THE ANGLICAN CHURCH,**

- **Train the Trainer (April 2010)**
- **Project Manager and Course developer for Poverty and Development Course** for Hope Africa
- The Development Office of the Anglican Church. This involved the **writing and editing of modules in Policy Development, Christian Leadership, and Community Development.**

The programme has been rolled out nationally with Anglican Bishops and Priests and in Mozambique **(2007 – current)**.

#### **RAPCAN**

**Facilitation Skills NQF Level 5 / Train-the-Trainer (December 2009).** Anthea Nefdt - Tel. +27 (0)21 712 2330  
[Anthea@rapcan.org.za](mailto:Anthea@rapcan.org.za)

#### **GRASSROOTS SOCCER**

**Facilitation Skills NQF Level 5 / Train-the-Trainer(August 2009).** Derick Daniels, Master Coach, Tel 021 426 5154 [derick@grassrootsoccer.org](mailto:derick@grassrootsoccer.org)

#### **CHRYSALIS ACADEMY**

**Facilitation Skills NQF Level 5 / Train-the-Trainer(November 2009).** Deborah Newman, Training Dept: Programme Officer Curriculum Content and Design Development, Tel: 021 712 1023, Fax: 021 712 1075, 071 299 7044

#### **TB/ HIV CARE**

Training of Care givers in accredited **HIV/AIDS for Peer Educators course at NQF Level 4 (2008 -2009).**  
Stacie Stender cell: 072.695.5481. 021.692.3027

#### **ARK (Absolute Return for Kids)**

Updated on July 9, 2010

Development of Programme in **HIV AIDS** for patient advocates and training of Regional Co-ordinators in HIV/AIDS course NQF Level 4.

Anita Jason, Director: Community Access and Adherence

Tel: +27 21 447 0822. Mobile: +27 82 468 1508. Fax: +27 21 448 6157

#### **SALESIANS INSTITUTE**

**Training of facilitators in Facilitation Skills 2007.** Sharon Reagon - Job placement Co-ordinator  
0214214683. Email: [jobplacement@salesians.org.za](mailto:jobplacement@salesians.org.za)

#### **IDASA**

Training of IDASAs facilitators in **Facilitation skills**. Facilitating NGO training in Advocacy work, fundraising and other key skills. Marie Strom. Curriculum and Organisational Learning Specialist Idasa - An African Democracy Institute Initiative for Leadership and Democracy in Africa - iLEDA Tel: +27 (0)12 392 0500 Fax: +27 (0)12 320 2414. Email: [mstrom@idasa.org.za](mailto:mstrom@idasa.org.za), [www.idasa.org.za](http://www.idasa.org.za)

Leading through innovation